



## WOW Exhibitor Application – May 18 & 19, 2018

Company \_\_\_\_\_

Contact Name \_\_\_\_\_

Contact Email \_\_\_\_\_

Contact Phone # \_\_\_\_\_

Exhibitor Address \_\_\_\_\_

City \_\_\_\_\_

State \_\_\_\_\_

ZIP \_\_\_\_\_

Products or services you will be showing \_\_\_\_\_

### Exhibit Space Fees

10X10 Indoor Retail/Service/Commercial - \$250

Qty \_\_\_\_\_ X \$250 = \_\_\_\_\_

additional for each adjacent 10x10 space

Qty \_\_\_\_\_ X \$150 = \_\_\_\_\_

10X10 Indoor Governmental/Non-Profit - \$150

Qty \_\_\_\_\_ X \$150 = \_\_\_\_\_

10X10 Outdoor Retail/Service/Commercial - \$150

Qty \_\_\_\_\_ X \$150 = \_\_\_\_\_

10X10 Outdoor Governmental/Non-Profit - \$75

Qty \_\_\_\_\_ X \$75 = \_\_\_\_\_

Discount for providing a Friday Youth Education\* program - \$100

Request Discount \_\_\_\_\_

**Total Due** \_\_\_\_\_

\* If you are interested in providing an Education Station for the Friday school-kids session please email Rene Schell at [rene.schell@wyo.gov](mailto:rene.schell@wyo.gov) for more information

Special Requests, Notes:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please check one of the following payment methods:

\_\_\_\_\_ Payment in full. \_\_\_\_\_ 50% deposit included with Balance Due by May 1, 2018

**PAYMENT MUST BE RECEIVED BEFORE SET-UP WILL BE ALLOWED**

Total Amount Due: \_\_\_\_\_

Payment Method: Check \_\_\_\_\_ Check Number \_\_\_\_\_ Cash \_\_\_\_\_ Credit Card \_\_\_\_\_ Other \_\_\_\_\_

Credit Card #: \_\_\_\_\_ CVV: \_\_\_\_\_ Exp. Date: \_\_\_\_\_ Zip: \_\_\_\_\_

I Authorize this application and the payment as indicated:

Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date \_\_\_\_\_

Wyoming Outdoor Weekend and Expo • 485 N 4th St • Lander, WY 82520  
Phone: 307-438-9728 • Fax: 307-222-0332 • [wyomingoutdoorweekend.com](http://wyomingoutdoorweekend.com) •  
[wow@landereda.org](mailto:wow@landereda.org) • Phone: 307-438-9728 Fax: 307-222-0332

## Terms and Conditions

1. ALL EXHIBITS MUST COMPLY WITH ALL CITY, STATE, AND FEDERAL LAWS, ORDINANCES, REGULATIONS, AND FIRE MARSHAL INSTRUCTIONS. ANY AND ALL CITY, STATE, OR FEDERAL LICENSES, INSPECTIONS, OR PERMITS REQUIRED BY LAW OF ANY EXHIBITOR IN THE INSTALLATION OR OPERATION OF EXHIBITOR'S DISPLAY MUST BE OBTAINED BY EXHIBITOR AT EXHIBITOR'S OWN EXPENSE PRIOR TO THE OPENING OF THE SHOW. EXHIBITOR MUST HAVE IN EXHIBITOR'S POSSESSION AT THE SHOW ANY LICENSES OR PERMITS REQUIRED BY THE CITY OR THE STATE.
2. MERCHANDISE REMOVAL – No exhibits, part of an exhibit, or merchandise may be removed from the Building(s) until 4:00 p.m. of the Show's closing day without a Removal Contract signed by Management.
3. AISLES AND DISPLAYS - The aisles, passageways, and overhead spaces remain under the control of Management, and no signs, decorations, banners, advertising matter, or exhibits will be permitted in those areas except by written permission of Management. All exhibits and personnel must remain within the confines of their own spaces, and Exhibitor will not erect signs or display products obstructing the view, occasion injury, or adversely affect the display of any other exhibitors. No signs, partitions, apparatus, shelving, etc., may extend more than ten feet above the floor along the rear of an exhibit without prior approval of Management.
4. ELECTRICITY - 120 Single phase is available in the building. Each booth can request access to a single 10 amp outlet for their booth. Additional power requirements must be requested in advance and may require an additional fee
5. REASSIGNMENT OF SPACE; NO RESERVATION OR GUARANTEE - Management will assign booth space to ensure best possible flow and customer experience. This Contract does not reserve for, or guarantee to, Exhibitor any space, a specific area or space priority, right of first refusal, or any other manner of participation in any future show.
6. RIGHT TO REQUIRE REMOVAL –Exhibits deemed unsuitable or objectionable must be removed if the conditions are not immediately corrected after one oral or written warning. Unsuitable and objectionable exhibits include, but are not limited to, unspecified uses, noise, public address systems, obstructed sightlines, persons, animals, birds, things, conduct, printed matter, odors, food, or anything deemed objectionable by Management. The exhibits removed under this paragraph shall not receive a refund.
7. CANCELLATION OF CONTRACT ON BREACH OR BY EXHIBITOR - If Exhibitor defaults or violates this Contract or any other agreement with Management, Management may cancel this Contract and other agreements with Exhibitor including any for future shows, and may refuse to enter into any agreement with Exhibitor for future shows. If cancellation occurs within 60 days of the Show, the entire amount paid to date by Exhibitor shall be retained by Management. ANY CANCELLATION BY EXHIBITOR MUST BE IN WRITING.
8. LIABILITY OF MANAGEMENT ON OTHER CANCELLATION – Except as provided in paragraph 7 above, If the Show is cancelled, delayed, interrupted, or not held as scheduled for any reason, other than an act of God, Exhibitor's damages shall be limited to only a refund of the cost of the reserved space paid to Management, and Management shall not be liable for any other damages or expenses, whether direct, indirect, or consequential. Management shall not be liable for any refund, damages, or expenses if caused by an act of God or force majeure.
9. INDEMNIFICATION - Exhibitor shall protect, defend, indemnify, and hold harmless Management, their officers, agents, and employees from and against any and all claims, damages, liabilities, losses, and expenses including attorney's fees ("Claims") arising out of or resulting from the exhibit and the activities of Exhibitor and the officers, contractors, licensees, agents, employees, guests, invitees, or visitors of Exhibitor, including but not limited to Claims arising out of or resulting from performance of live or recorded music or other copyrighted works with the exhibit and arising out of or resulting from disputes between exhibitors regarding violations of unfair trade practice laws or patent or copyright laws.
10. INSURANCE - Exhibitor must secure and maintain liability insurance, Neither Management nor the facilities management or ownership shall be responsible for loss or damage occurring to the exhibit or sustained by Exhibitor from any cause. Such additional insurance, if desired, must be obtained by Exhibitor.
11. EXHIBITOR'S CONSENT – Exhibitor hereby consents to Management's royalty-free use of visual and audio reproduction of Exhibitor and its employees and exhibit(s) including without limitation recordings, photographs, video tapes, films, and other images or likenesses for the purpose of Management's advertisement and promotion of this and future shows. Exhibitor also agrees to allow Management to send faxes and e-mails pertaining to the Show.
12. DISPUTES BETWEEN EXHIBITORS – Management shall have no responsibility for settling any dispute between exhibitors, and Exhibitor expressly releases Management from any liability for any disputes between exhibitors, including, but not limited to, an exhibitor's violations of unfair trade practice, patent, copyright, or trademark laws.
13. SALES TAX – Each exhibitor selling a taxable good or service is required to collect and remit Sales Tax to the applicable taxing authority. Sales Tax in Fremont County, WY is 5% and more information can be obtained by calling the Fremont County Treasurer at 800-967-2297